

2007 OCT 25 PM 5:56

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVESU.S. House of Representatives
110th CongressEMPLOYEE
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. *Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.*

Name of Employee (print or type): Theresa LaveryName of Accompanying Family Member (if any): N/ARelationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): _____Date of Departure and Date of Return: October 5-10, 2007Dates at Personal Expense: N/AItinerary (cities of departure – destination – return): Washington, D.C. (Dulles) - Berlin, Germany- Potsdam,
Germany - Washington, D.C. (Dulles)Sponsor(s) (who paid for the trip): U.S. Association of Former Members of CongressDescribe meetings and events attended (attach additional pages if necessary): I attended all meetings
on the itinerary. We met with officials at several Ministries including Interior; Defense; Environment; and Deputy Natl
Security Advisor; Members of the Bundestag; and academics to discuss energy, immigration, and defense issues.

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☒ the Privately-Sponsored Travel Approval Form completed by the employee; *and*
3. ☒ the Committee on Standards' letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box): ☒

If not, explain: _____



TRAVEL EXPENSES:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	\$1390.00	\$1372.00	\$365
For accompanying family member:			

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:	\$38.00	(tour, translation, taxis)
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE:

Theresa Lavery

DATE: October 25, 2007

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: _____

SIGNATURE OF SUPERVISING MEMBER:

Joe Barton

DATE: October 25, 2007

Version date 4/2007 by Committee on Standards of Official Conduct

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY-SPONSORED TRAVEL APPROVAL FORM
For Members, Officers and Employees
(submit directly to the Committee)

This form should be completed by House Members, officers or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule XXV, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer or employee, together with the completed and signed Private Sponsor Travel Certification Form.

Members, officers and employees seeking approval for travel are urged to submit all forms to the Committee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. A copy of this form will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 226-7172.

1. Name of Member, officer or employee (traveler): Theresa Lavery
2. Sponsor(s) (who will be paying for the trip): The United States Association of Former Members of Congress (USAFMC) Congressional Study Group on Germany
3. a. Dates of travel: October 5-10, 2007
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: _____
4. If travel is for participation a one-day event (per trip sponsor question 10), check one of the following:
a. Approval for one-night's lodging and meals is being requested: ☐ or
b. Approval for two-nights' lodging and meals is being requested: ☐
If "b" is checked, explain why the second night is warranted: _____

5. Travel destination(s): Berlin-Potsdam, Germany
6. Explain why participation in the trip is connected to your official or representational duties:
The purpose of the trip is to meet with high-level German government officials, academics, and businesses on the G8 Presidency, Middle East, and energy issues. I handle energy and trade issues for my office.
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (signify "yes" by checking box): ☒

8. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Theresa Lavery

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: Rep. Joe Barton

Office address: 2109 Rayburn House Office Building

Phone number: 202 225-2002

Email address: theresa.lavery@mail.house.gov

Committee staff may contact you if additional information is required.

FOR STAFF:

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

X Joe Barton
Signature of Employing Member

Date: 9-10-07

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct

**U.S. House of Representatives
Committee on Standards of Official Conduct**

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to invitee)**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form should be provided to each invited House Member, officer or employee, who will then forward the form to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to the invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are also urged to carefully review the Committee's private travel regulations, guidelines and advisory memoranda detailing the rules and restrictions for private travel, and to call the Committee with any questions. Please type form.

1. Sponsor(s) (who will be paying for the trip):

The United States Association of Former Members of Congress (USAFMC)'s Congressional Study Group on Germany.

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☒

3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☒

4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No

5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary):

(Please Refer to Attached Excel Sheet)

Staffers invited based on Committee positions of Members and the USAFMC invited House and Senate staffers who have expressed interest in Germany at Congressional Study Group on Germany events or have expressed interest in Germany to other staffers.

6. Dates of travel:

Departure Date: October 5, 2007

Return Date: October 10, 2007

7. Cities of departure - destination - return:
Washington DC---Berlin---Potsdam---Washington DC

8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☒

9. I represent that (check as applicable):

a The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or

b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☒ or

c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations. ☐

10. If travel is for participation in a one-day event, check one of the following: N/A

a. One-night's lodging and meals are being offered: ☐ or

b. Two-nights' lodging and meals are being offered: ☐

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (sig fy "yes" by checking box): ☒
12. Private sponsors must have a direct and immediate relationship with to the purpose of the trip or location being visited. Please describe the role of the sponsor(s) in organizing and conducting the trip:

The United States Association of Former Members of Congress' (USAFMC) Congressional Study Group on Germany is responsible for organizing the program, arranging meetings and inviting expert speakers to the conference. USAFMC oversees the budget for the Fall 2007 Congressional Staff Study Tour to Germany.

13. Describe the sponsor's organizational interest in the purpose of the trip:

The USAFMC has managed the Congressional Study Group on Germany for over twenty years. This fall, the Congressional Study Group on Germany is organizing a Senior Congressional Staff Study Tour to Germany to examine Germany's leadership role in the G8 and to explore energy issues. USAFMC seeks to forge networks between U.S. lawmakers and their counterparts in Germany in order to strengthen the important transatlantic relationship and learn from one and other.

14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted:

The staffers will be traveling economy plus class in a commercial aircraft to Germany and by private bus while in country.

15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s) (signify "yes" by checking box): ☒
16. I represent that either (check one of the following):
- a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or
 - b. The trip involves events that are arranged or organized specifically with regard to congressional participation: ☒

If "b" is checked, detail the cost per day of meals (approximate cost may be provided).

17. Reason for selecting the location of the event or trip:

As the Capitol of Germany, Berlin is the ideal location to meet with government officials and civil society representatives. Potsdam will be visited to demonstrate the continuing Reunification efforts in Germany.

18. Name of hotel or other lodging facility:

(Pending)

The Grand Hyatt Berlin (Oct. 6-10)

19. Cost per night of hotel or other lodging facility (approximate cost may be provided): *
- Grand Hyatt Berlin (breakfast included)----\$340 a night

20. Reason(s) for selecting hotel or other lodging facility:

The hotels listed above were selected for their proximity to the events, room availability, and comfort of accommodations.

21. TOTAL EXPENSES FOR EACH PARTICIPANT

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates*	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	approx. \$1550	approx. \$1360	approx. \$265

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)**
For each Member, Officer, or employee	approx. \$20	Tours, taxis.

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from Airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual Costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☒

23. I certify that the information contained in this form is true, complete, and correct to the best of my Knowledge.

Signature:



Name and title: Sudha David-Wilp, Director of International Programs

Organization: The U.S. Association of Former Members of Congress

Address: 1401 K Street, NW, Suite 503, Washington DC 20005

Telephone Number: 202-222-0972

Fax Number: 202-222-0977

Email Address: sdavid-wilp@usafmc.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct

U.S. House of Representatives

HT-2, The Capitol

Washington, DC 20515

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(202) 225-7392 (general fax)

(202) 226-7172 (fax for travel approvals)

JIM SLATTERY
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VICE PRESIDENT

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TREASURER

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SECRETARY

JACK BUECHNER
IMMEDIATE PAST PRESIDENT

WALTER F. MONDALE
HONORARY CHAIRMAN



**The United States Association of
Former Members of Congress**

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SUDHA DAVID-WILP
DIRECTOR, INTERNATIONAL
PROGRAMS

REBECCA ZYLBERMAN
SENIOR PROGRAM OFFICER

MEREDITH MCNEIL
INTERNATIONAL
PROGRAM OFFICER

TRACY FINE
EXECUTIVE ASSISTANT

**THE CONGRESSIONAL STUDY GROUP
ON GERMANY**

2007 Congressional Staff Study Tour
October 5 – 10, 2007

Berlin, Germany

Dr. Thomas Bagger
Counselor (Political)
Embassy of the Federal Republic of Germany
4645 Reservoir Road, NW
Washington, DC 20007
Tel.: 202-298-4237
thomas.bagger@diplo.de

Ms. Sudha David-Wilp
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USAFMC/ Congressional Study Group on
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Mr. Rob Gatehouse
Foreign Policy Legislative Assistant
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rob_gatehouse@billnelson.senate.gov

Mr. Nathan Graham
Legislative Assistant
Office of Senator Robert Bennett (R-UT)
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Foreign Policy/National Security Aide
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USAFMC/ Congressional Study Group on
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Legislative Director
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355 Dirksen Senate Office Building
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Tel.: 202-224-4843
jim_stowers@lincoln.senate.gov

Ms. Karen Williams
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Tel.: 202-225-1252
karen.williams@mail.house.gov

JIM SLATTERY
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PROGRAM OFFICER

TRACY FINE
EXECUTIVE ASSISTANT

**THE CONGRESSIONAL STUDY GROUP
ON GERMANY**

**2007 Senior Staff Congressional Study Tour
Berlin, Germany
Final Program**

In case of an emergency in Germany, please call: 001-202-492-6821 (Sudha David-Wilp)

Hotel:

Grand Hyatt Berlin (October 6 – 10, 2007)

Grand Hyatt Berlin
Marlene-Dietrich-Platz 2
D-10785 Berlin
Tel.: +49 (0)30 2553 1234
Fax +49 (0)30 2553 1235

Friday, October 5, 2007

6:05 pm Check in at the Lufthansa counter at Dulles airport (group will meet at departure gate)
8:05 pm LH 415 departs for Munich

Saturday, October 6, 2007

10:15 am Land in Munich
11:05 am Connect on LH 218 to Berlin
12:10 pm Land in Berlin and transfer to the hotel
2:30 pm Meet in the hotel lobby to depart for historical tour of Berlin's changing face during the
(casual) 20th century with PhD candidate Kevin Kennedy
4:00 pm Vestiges of the Cold War at the Checkpoint Charlie Museum
6:30 pm Meet in the hotel lobby to depart for dinner at the
(casual) Lindenbräu/Sony Center
Bellevuestraße 3-5
10785 Berlin
Tel.: +49 (0)30 2575 1280

Sunday, October 7, 2007

starting at 6:00 am Breakfast buffet offered at the hotel
9:30 am Meet in the hotel lobby to depart for first meeting
(business casual)
10:00 - 11:15 am ***Briefing on U.S.-German Relations***
Deputy Chief of Mission John Koenig, U.S. Embassy Berlin
Neustädt Kirchstr 4-5
10117 Berlin
Tel.: +49 (0)30 2385174
11:15 am Depart for Potsdam
12:30 pm Lunch at the Meieri on the grounds of Schloss Cecilienhof
Meierei - Brauhaus
Im Neuen Garten 10
14469 Potsdam
Tel.: +49 (0)331 704 32 11
2:00 - 3:00 pm Visit Sanssouci

- 3:30 - 4:30 pm *An Assessment of the Neue Länder – Nearly Two Decades after Reunification*
Meeting with the **Honorable Günter Nooke**, German Federal Commissioner for Human Rights Policy and Humanitarian Aid at Café Heider
- Café Heider
Friedrich-Ebert-Str. 29
14467 Potsdam
Tel.: +49 (0)331 2705596
- 4:30 pm Return to Berlin
- 6:30 pm
(business casual) Meet in the hotel lobby to depart for dinner
- 7:00 - 8:30 pm *Economic Outlook on Germany*
Dinner discussion with **Gregor Eder**, Senior Economist, Dresdner Bank
- Restaurant Remake
Grosse Hamburger Strasse 32
10115 Berlin
Tel.: +49 (0)30 200 54 102

Monday, October 8, 2007

- starting at 6:00 am Breakfast buffet offered at the hotel
- 8:30 am
(business attire and bring passport) Meet in hotel lobby to depart for first meeting
- 9:00 - 9:45 am Meeting with **MdB Hans-Ulrich Klose (SPD)**
Ranking Member of the Foreign Relations Committee in the Bundestag and Chairman of the U.S. Parliamentary Group
- North Entrance (Nord Eingang) of the Bundestag
1 S033 (Club Room)
- 11:00 am - 12:00 pm *The Global Fight Against Terrorism*
Meeting with **Dr. August Hanning**, State Secretary,
Federal Ministry for the Interior and former President of the
Bundesnachrichtendienst (Federal Intelligence Service)
- German Federal Ministry of the Interior
Alt-Moabit 101 D
10559 Berlin
Tel.: +49 (0)1888 681 0

- 12:30 - 2:00 pm ***Immigration and Integration***
 Luncheon discussion with **MEP Cem Özdemir (Greens/EFA)**

 Baba Angora
 Schlüterstraße 29
 10629 Berlin
 Tel.: +49 (0)30 323 70 96
- 3:00 - 3:45 pm Visit Holocaust Memorial
- 4:00 - 5:00 pm ***The Bundeswehr and Global Military Cooperation***
 Meeting with **Dr. Ulrich Schlie**, Director, Policy Planning and Advisory Staff, German Federal Ministry of Defense

 German Federal Ministry of Defense - Bendler Block
 Stauffenbergstraße 18
 11055 Berlin
 Tel.: +49 (0)30 2004 2273 or +49 (0)173 5733656 (OTL Schiesswohl)
- 5:30 - 6:15 pm ***The Greening of Politics in Germany and across the Atlantic***
 Meeting with **MdB Jürgen Trittin (Bündnis 90/Die Grünen)**, Deputy Whip for the Greens in the Bundestag and former Federal Minister for the Environment

 Unter den Linden 50
 Room 2083
 Tel.: +49 (0)30 227 72247
- 6:15 pm Return to the hotel (light snack will be provided at Dietrich's Bistro in the hotel from 6:30 to 7:30 pm)
- 7:30 pm
 (business casual) Meet in the hotel lobby to depart for concert
- 8:00 pm Music concert at the Berliner Philharmoniker and discussion on culture in Berlin after the show at Sarah Wieners Speisezimmer

 Sarah Wieners Speisezimmer
 Chausseestrasse 8
 10115 Berlin
 Tel.: +49 (0)30 707180 20

Tuesday, October 9, 2007

- starting at 6:00 am Breakfast buffet offered at the hotel
- 10:00 am Meet in the hotel lobby to depart for first meeting
 (business attire and bring passport)

- 10:30 - 11:30 am **Hon. Karsten D. Voigt**, Coordinator of German-American Cooperation, German Federal Foreign Office
- 12:00 - 1:30 pm *Jewish Life in Germany*
Luncheon discussion with **Professor Jeffrey Peck**, Academic Director, Leo Baeck Summer University at the Humboldt University Berlin
- BOCCA DI BACCO
Friedrichstraße 167/168
10117 Berlin
Tel.: +49 (0)30 20 67 2828
- 2:00 - 3:00 pm Meeting with **Dr. Rolf Nikel**, Deputy National Security Advisor
- The German Federal Chancellery
Willy-Brandtstrasse 1
10557 Berlin
- 3:30 - 5:00 pm Visit the German Historical Museum (Deutsches Historisches Museum)
- 7:00 pm
(business casual) Meet in the hotel lobby to depart for closing dinner
- 7:30 pm Dinner at Restaurant ZANDER
Kollwitzstraße 50
10405 Berlin
Tel.: +49 (0)30 44057678

Wednesday, October 10, 2007

- 8:45 am Meet in the hotel lobby to depart for airport (please check out beforehand and have luggage ready to board bus)
- 10:55 am LH 181 departs for Frankfurt
- 12:05 pm Land in Frankfurt
- 1:20 pm Connect with LH 418 to Washington
- 3:50 pm Arrive at Washington Dulles airport

STEPHANIE TUBBS JONES, OHIO
CHAIRWOMAN

GENE GREEN, TEXAS
LUCILLE ROYBAL-ALLARD, CALIFORNIA
MICHAEL F. DOYLE, PENNSYLVANIA
WILLIAM D. DELAHUNT, MASSACHUSETTS

WILLIAM V. O'REILLY,
CHIEF COUNSEL/STAFF DIRECTOR
DAWN KELLY MOBLEY,
COUNSEL TO THE CHAIRWOMAN

ONE HUNDRED TENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515-6328

DOC HASTINGS, WASHINGTON
RANKING REPUBLICAN MEMBER

JO BONNER, ALABAMA
J. GRESHAM BARRETT, SOUTH CAROLINA
JOHN KLINE, MINNESOTA
MICHAEL T. MCCAUL, TEXAS

TODD UNGERRECHT
COUNSEL TO THE RANKING
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL
(202) 225-7103

September 14, 2007

Ms. Theresa Lavery
Office of the Honorable Joe Barton
2109 Rayburn House Office Building
Washington, DC 20515

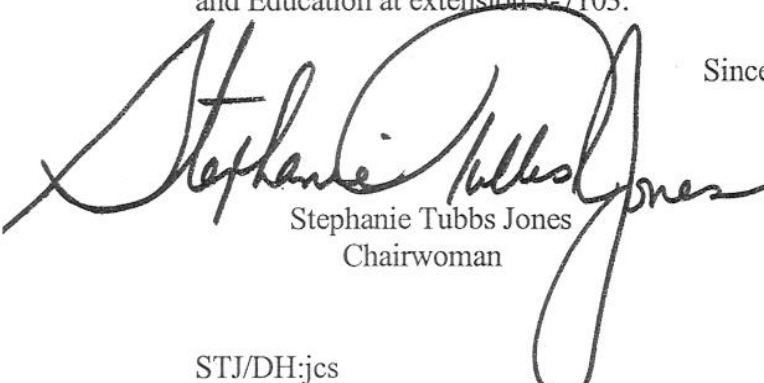
Dear Ms. Lavery:

Pursuant to House Rule XXV, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Berlin and Potsdam, Germany on October 5 to 10, 2007 sponsored by the United States Association of Former Members of Congress's Congressional Study Group on Germany.


You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Privately-Sponsored Travel Approval Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$305 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Stephanie Tubbs Jones
Chairwoman



Doc Hastings
Ranking Republican Member

STJ/DH:jcs